



Joint Foreign Chambers of Commerce in Thailand

23 April 2020

Dear JFCCT members,

During this time of crisis, when most of us are required to work from home, there are some who are already used to remote working and can do this with ease, but for many of us, this new situation requires us to make significant adjustments, not only to our work, but our home lives, and also to change our mindsets about how to work and get results. Some of us may be living alone and need to adjust to no longer being able to casually connect with our colleagues at work or even meet our friends after work, and this can make us feel isolated and lonely. Others may be living with several members of their family and may be struggling to balance the demands of focused time for work, and need to take care of young children. Many of us will be struggling to avoid the distractions that are found in most homes and actually get good work done.

The Education and Skills Committee has collated a small selection of articles for you to read, and to share with your staff, to give them some ideas about how to respond to this change. The tips and guidelines range from the type of collaboration platforms and tools that are available online, to how to structure your day. We hope that you will find some of these useful. All information is provided in good faith for reading by JFCCT members, but JFCCT's Education and Skills Committee is not endorsing any particular recommendation'. If you have any further tips or articles that you have found useful that you would like to share, please do let us know. If you have any further tips or articles that you have found useful that you would like to share, please do let us know.

[1] Title: 10 Tips From CEOs on Working From Home Effectively and Happily
Weblink: <https://www.entrepreneur.com/article/347479>

[2] Title: "How to survive and thrive while working from home"
Weblink: <https://www.computerworld.com/article/3532283/how-to-survive-and-thrive-while-working-from-home.html>



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[3] Title: Five ways to work well from home

Weblink: <https://www.bbc.com/news/business-51868894>

[4] Title: Get Organized: 20 Tips for Working From Home

Weblink: <https://sea.pcmag.com/feature/31902/get-organized-20-tips-for-working-from-home>

[5] Title: 32 Working from Home Tips You Can Do Right Now (Updated)

Weblink: <https://www.nextiva.com/blog/working-from-home-tips.html>

Yours Sincerely,

Stanley Kang
Chairman